



1. COMPANY INFORMATION

1.1. COMPANY ADDRESS

Company Name:

Address:

City:

Zip Code / Postal Code:

State:

Country:

Phone Number:

Fax Number:

Web Site:

1.2. CONTACT PERSON

First Name:

Last Name:

Mr. / Mrs. / Ms.:

Title:

E-mail Address:

Direct Phone Number:

Direct Fax Number:

2. PROJECT INFORMATION

2.1. WHAT IS YOUR COMPANY'S STRATEGIC INTENT FOR SETTING OR RESTRUCTURING YOUR SUPPLY CHAIN AND WHAT ARE YOUR COMPANY'S PLANS FOR THE US MARKET?

2.2. YOUR CURRENT BUSINESS IN THE US.

Do you already sell your products in the U.S? YES NO

Do you have a legal entity in the U.S? YES NO

Are you Currently set up as an EDI customer? YES NO

Under what conditions do you presently ship to your U.S customers?
(Landed, FOB, Ex-Works, CIF, DDP, DDU).

What are the production locations of your company?

What are the current stocking locations of your company?

How much growth do you foresee in the coming 5 years in you U.S business?

Which other relevant developments do you foresee in the near future that might impact your U.S supply chain (new product launches, new markets, new production or sourcing locations, etc...).

2.3. WHICH OF THE FOLLOWING LOGISTICS SERVICES ARE YOU INTERESTED IN?

- Air freight forwarding YES NO
- Warehousing YES NO
- Cross docking YES NO
- Order Fulfillment YES NO
- Value adding logistics (labeling, packaging, etc.) YES NO
- Value adding services (order management, customer / financial services) YES NO
- Parcel distribution (Fedex) YES NO
- Returns management YES NO
- Full EDI management YES NO
- Other, (please describe)

2.4. CAN YOU GIVE AN INDICATION OF THE TIME FRAME OF THE PROJECT?

3. PRODUCT INFORMATION

3.1. BRIEF DESCRIPTION OF YOUR PRODUCTS

3.2. PRODUCT VALUE.

Average Price: USD

Price Range: MIN. MAX.

3.3. NUMBER OF SKUS²

3.4. CAN ANY OF THE GOODS BE CLASSIFIED AS HAZARDOUS? YES NO

3.5. CAN ANY OF THE GOODS BE CLASSIFIED AS PERISHABLE? YES NO

²SKU=Stock Keeping Unit, or number of different items/articles. Each different item is stored at a different location in the warehouse. Example: t-shirts, with different colors and sizes are stored and handled separately.

3.6. PRODUCT PACKING

- Flat pack YES NO
- GOH YES NO
- Bulk Shipment YES NO
- Pre-Packed per Customer YES NO

3.7. WHAT IS THE IMPORT DUTY RATE ON YOUR PRODUCT?

If you do not know, please provide the UN or HTS Code.

3.8. DO YOU USE BAR-CODE IDENTIFICATION ON YOUR PRODUCT? YES NO

If so, please give the type of bar-code used.

4. INBOUND TRANSPORTATION AND RECEIVING.

4.1. AVERAGE STOCK IN THE WAREHOUSE.

Average number of products:

Average number of SKUs:

Average product value:

Turnover rate stock:

4.2. ARE THERE ANY SPECIAL STORAGE REQUIREMENTS (E.G. TEMPERATURE CONTROLLED, HIGH SECURITY, ETC...)? YES NO

If so, please specify.

4.3. IS BONDED WAREHOUSE REQUIRED? YES NO DO NOT KNOW

4.4. OPENING HOURS WAREHOUSE.

Weekday service YES NO

Weekend service YES NO

Evening shift YES NO

Night shift YES NO

4.5. ARE VALUE ADDING ACTIVITIES REQUIRED (E.G. ASSEMBLY, PACKING, LABELING, CUSTOMIZATION)? YES NO

If so, please specify.

5. ORDER HANDLING.

5.1. IN WHICH WAY WILL THE ORDERS BE RECEIVED IN THE WAREHOUSE?

E-Mail YES NO

Electronic Data Interchange (EDI) YES NO

Stellae Website YES NO

6. ORDER HANDLING.

6.1. ARE SPECIAL ADMINISTRATION/FINANCE RELATED VALUE ADDING SERVICES REQUIRED? YES NO

If so, please specify the activities (e.g. fiscal representation, customer invoicing, inventory management, customer services, etc...).

6.2. ARE SPECIAL IT-RELATED SERVICES REQUIRED? YES NO

If so, please specify (e.g. bar-code driven operation, tracking and tracing, real-time access to warehouse management system, web interface, ASN processing, etc...).

6.3. IS CERTIFICATION REQUIRED? YES NO

If so, could you specify the processes which need to be certified and which certification is required (e.g. Dangerous goods, ISO 9000, C-TPAT, etc...).

6.4. IS OFFICE SPACE REQUIRED? YES NO

If so, please specify the required number of square feet.

6.5. ARE THERE ANY ADDITIONAL REMARKS THAT MIGHT BE HELPFUL FOR UNDERSTANDING YOUR SPECIFIC LOGISTICS REQUIREMENTS ?

If so, please specify (e.g. removal of old material, unpacking, installation).

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